

# **MANDATE FORM**

## **ELECTRONIC CLEARING SERVICE (DIRECT CLEARING)/REAL TIME GROSS SETTLEMENT(RTGS) FACILITY FOR RECEIVING PAYMENT**

### **A DETAILS OF ACCOUNT HOLDER: -**

<b>NAME OF ACCOUNT HOLDER</b>	
<b>COMPLETE CONTACT ADDRESS</b>	
<b>TELEPHONE NUMBER/FAX/E-MAIL</b>	

### **BANK ACCOUNT DETAILS: -**

<b>BANK NAME</b>	
<b>BRANCH NAME WITH COMPLETE ADDRESS, TELEPHONE NUMBER AND E- MAIL</b>	
<b>WHETHER THE BRANCH IS COMPUTRISED</b>	
<b>WHETHER THE BRANCH IS RTGS ENABLED? THEN WHAT IS THE BRANCH IFSC CODE</b>	
<b>TYPE OF BRANCH ALSO NEFT ENABLED?</b>	
<b>TYPE OF BANK ACCOUNT (SB/CURRENT/CASH CREDIT)</b>	
<b>COMPLETE BANK ACCOUNT NUMBER (LATEST)</b>	
<b>MICR CODE OF BANK</b>	

### **DATE OF EFFECT-**

I hereby declare that the particulars given above are correct and complete. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information, I would not hold the user institution responsible. I have read the option invitation letter and agree to discharge responsibility expected of me as a participant under the scheme.

**(Signature of Customer)**

**Certified that the particular furnished above are correct as per correct as per our records**

**(Bank's Stamp)**

**Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_**

**(Signature of Bank Officer)**

1. Please attach a photocopy of cheques along with the verification obtained from the bank.
2. In case in your bank branch is presently "RTGS Enabled" then upon its gradation to "RTGS Enabled" branch, please submit the information again in the above proforma to the Department at earliest.